

Report on Ageing of Cash Advances
Schedule of Advances to Officers and employees
As of November 15, 2014

COMMISSION ON GOVERNMENT AUDIT
RECORDS
DATE: NOV 26 2014
ANNEX 8

Agency Name: UNIVERSITY OF NORTHERN PHILIPPINES
 Address: Tamag, Vigan City, Ilocos Sur
 Agency Code: 08 014 00 00 0000

Book No. _____
 Account Title: Trust Fund/Special Trust Fund- Use of Income
 Account Code: 101, 184, 164

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NAME	PARTICULARS	REFERENCE		TOTAL AMOUNT	AMOUNT DUE				REMARKS
		Date	ck #		Less than 30 days	31-60 days	61-365 days	over 1 year	
A. Advances for Special Purpose									
1. Local Travel									
Fund 101 -Acct # 2040-9001-14									
Amano, Evelyn	TEV-Bataan, Oct 17-20, attend National Seminar in Teaching	10-13-14	205934	13,680.00	13,680.00				Settlement documents finished after Nov 15.
Baptista, Israel	TEV- Baguio City, Sept 21-23; attend 13th Reg'l Mid year Co	9-18-14	205794	76,342.00		76,342.00			Settlement documents In Process.
Bundoc, Cristina	TEV- Mia, Oct 15-17, attend 44th IAFEI World Congress	10-13-14	205932	45,880.00	45,880.00				Settlement documents finished after Nov 15.
De Vera, Marciana	TEV-Cag de Oro, Oct 27-29, attend PAIPI 4th Biennial Conf	10-23-14	205975	27,058.00		27,058.00			Settlement documents In Process.
Leones, Jane	TEV-Cavite City, August 27, attend the capability Bldg Sem o	8-15-14	205561	12,540.00		12,540.00			Settlement documents finished after Nov 15.
Rabena, Juanita	TEV-Cebu, Nov 27, attend NACPAE Board Meeting	11-13-14	206105	6,954.00	6,954.00				Trip on Nov 27, 2014
Soria, Jimmy	TEV-Cag de Oro, Oct 27-29, attend PAIPI 4th Biennial Conf	10-09-14	205905	12,890.00	12,890.00				Settlement documents In Process.
Trust Fund-Acct # 0402-0043-20									
Artales, Rolando	TEV-Baguio, Nov 4-7, to accompany BSIT IV students for the	10-30-14	769725	22,300.00	22,300.00				Settlement documents In Process.
Benzon, Glenn	TEV- Laoag, Sept 25-27, meal allowance of BSHRA stud to	9-24-15	769490	19,200.00		19,200.00			Settlement documents In Process & partially settled.
Bestre, Sina	TEV-Baguio, Oct 18-22, supervise reviewees in the Licensur	10-15-14	769080	17,760.00	17,760.00				Settlement documents In Process.
Figuerras, Ocamia	TEV-QC, Nov 4-6, attend NBC 461 Zonal Center Directors &	10-30-14	769792	24,280.00		24,280.00			Settlement documents In Process.
Lamarca, Ferdinand	TEV-Davao, Oct 9-11, International Conf. on Public Admin	10-08-14	769588	55,960.00		55,960.00			Settlement documents In Process.
Mendoza, Larry	TEV- Mia, Nov 12-14, attend PSNEI 's Nat'l Sem Writeshop f	11-07-14	769801	22,420.00	22,420.00				Settlement documents finished after Nov 15.
Orng, Mario	TEV-Cabanatuan, Taguig, QC & Muntinlupa, Sept 15-19, co	9-05-14	769325	21,980.00		21,980.00			Settlement documents In Process.
Panifias, Mervic	TEV-Baguio City, Oct 9-22, supervise the reviewees in the C	10-08-14	769592	22,776.00		22,776.00			Settlement documents In Process.
Ragunjan, Ruben	TEV-Kalinga, Nov 30-Dec 2, conduct thesis defense for BS C	11-14-14	769881	16,500.00	16,500.00				Trip on Nov 30-Dec 2, 2014
Segismundo, Alma	TEV-Mia, Oct 6-9, submit plant specimens for diff lab testing	10-02-14	769546	18,000.00	18,000.00				Settlement documents finished after Nov 15.
Special Trust Fund (Use of Income) -Acct # 0402-0043-12									
Allagadan, Richard	TEV- SFLU, Nov 26-27, attend CSC Basic Customer Service	11-07-14	707919	4,070.00	4,070.00				Trip on Nov 26-27, 2014
Almachar, Juvie Lynne	TEV- Oct 23-25, Baguio City, attend 1st Nakem Internat'l Con	10-15-14	707843	9,496.00	9,496.00				Settlement documents In Process.
Astom, Lorie	TEV- SFLU, Nov 5-6, Seminar on Leave Admin Course for E	10-30-14	707884	4,070.00	4,070.00				Settlement documents In Process.
Castro, Flynn	TEV-Mia, Nov 20-22, attend PASUC Midterm Conf	11-14-14	707944	40,240.00	40,240.00				Trip on Nov 20-22, 2014
Dalit, Glenn	TEV- Zamboanga, Oct 25-28, 17th National Mid-year Conve	10-21-14	707867	75,824.00	75,824.00				Settlement documents In Process.
	Total- Local Travel			570,220.00	384,198.00	186,022.00	-	-	
2. Foreign Travel									
Special Trust Fund (Use of Income) -Acct # 0402-0043-12									
Fetalvero, Henryson	TEV-Malaysia, Nov 27-30, attend Malacca Internat'l Contem	11-12-14	707938	4,554.00	4,554.00				Trip on Nov 27-30, 2014
	Total- Foreign Travel			4,554.00	4,554.00	-	-	-	
	TOTAL- TRAVEL			574,774.00	388,752.00	186,022.00	-	-	

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NAME	PARTICULARS	REFERENCE		TOTAL AMOUNT	AMOUNT DUE				REMARKS
		Date	ck #		Less than 30 days	31-60 days	61-365 days	over 1 year	
3. Special Activities/Projects									
Fund 101 -Acct # 2040-9001-14									
Aquino, La Paz Eulalia	Stud Laborers, June 2014	9-05-14	205673	850.00		850.00			Still to be claimed.
Aquino, La Paz Eulalia	monthly stipend ESGP-PA 1st sem SY 2014-2015	9-24-14	205601	10,500.00		10,500.00			Still to be claimed.
Aquino, La Paz Eulalia	prizes of winners on the Stat Month Celebration, Oct 2014	10-03-14	205891	10,200.00	10,200.00				Still to be claimed.
Aquino, La Paz Eulalia	monthly stipend ESGPA Oct 2014	10-23-14	205986	14,000.00	14,000.00				Still to be claimed.
Fiestan, Sherwin	TEV-Mia, Oct 15-17, to pick up 100 wheelchairs and other n	10-13-14	205938	17,480.00	17,480.00				Settlement documents In Process.
Trust Fund-Acct # 0402-0043-20									
Aquino, La Paz Eulalia	costumes-Cultural, Vigan Solidarity Celebration	9-01-14	768308	49,050.00		49,050.00			Settlement documents In Process.
Aquino, La Paz Eulalia	costumes of CSCPA, PASUC 1 Fest.	10-23-14	769699	96,290.00	96,290.00				Settlement documents In Process.
Concordia, Matilde	TEV- Oct 27-28, attend PASUC 1 Socio-Cult al Literary Fe	10-23-14	769688	59,040.00	59,040.00				Settlement documents In Process.
Special Trust Fund (Use of Income) -Acct # 0402-0043-12									
Aquino, La Paz Eulalia	cash prizes, Lit Cultural Fest & Acad Competition 2014	10-31-14	707899	22,000.00		22,000.00			Still to be claimed.
TOTAL-Special Activities				279,410.00	197,010.00	82,400.00	-	-	
TOTAL- Advances for Special Purpose				854,184.00	585,762.00	268,422.00	-	-	
B. Advances to Regular Disbursing Officers									
1. Payroll									
Trust Fund-Acct # 0402-0043-20									
Aquino, La Paz Eulalia	hon Tech Working Group NBC 461, BSU 5th cycle	10-08-14	769568	6,274.80		6,274.80			Still to be claimed.
Aquino, La Paz Eulalia	PT Law Sept 32014	11-12-14	769842	47,565.00	47,565.00				Still to be claimed.
Aquino, La Paz Eulalia	hon Field Facilitator July-Oct 2014	11-14-14	769852	43,200.00	43,200.00				Still to be claimed.
Total-Payroll				97,039.80	90,765.00	6,274.80	-	-	

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2. Seminar/Conference									
	Total-Seminar/Conference			-	-	-	-	-	
3. Expenses									
Aquino, La Paz Eulalia	various expenses-BAR Operations, Oct 3-26, 2014	10-02-14	707819	322,190.00		322,190.00			Settlement documents In Process.
	Total-Variou Expenses			322,190.00	-	322,190.00	-	-	
TOTAL - Advances to Regular Disbursing Officers				419,229.80	90,765.00	328,464.80	-	-	
GRAND TOTAL				1,273,413.80	676,527.00	596,886.80	-	-	

Certified Correct:

Noted:

Approved by:


RINO C. REYES
Director, Finance Services/Accountant IV


ALBERTO C. TEJERO
Vice President for Finance & Administration


GILBERT R. ARCE, Ed. D.
President

Verified by:

Date Submitted:

VIRGIE R. FERI
State Auditor IV

21-Nov-14