

3.3.3

SHARED SPORTS FACILITIES

Requestor	Purpose	Date Requested	Date of Activity	Title of the Activity	Evidence
Prof. Francisco N. De Los Reyes University of the Philippines Office of Admissions	Request for the use of UNP Gymnasium	December 2, 2022	June 3 and 4, 2023	UPCAT at University of Northern Philippines	Request Letter
Deputy Speaker Deogracious Victor "DV" B. Savellano House of Representative, 1st District of Ilocos Sur	Request for the use of UNP Gymnasium	January 14, 2022	January 21, 2022	Distribution of allowances of students enrolled at the UNP under the Tulong Dunong Scholarship Program of the Commission on Higher Education	Request Letter
Veronica T. Tactay, RMT Philippine Red Cross - Ilocos Sur Chapter	Request for the use of UNP Hostel	January 10, 2022	January 21 - 22, 2022 (1st batch) January 26-27, 2022 (2nd batch) January 28-29, 2022 (3rd batch)	Training on Occupational First Aid and BLS-CPR	Request Letter MOA with the Philippine Red Cross - Ilocos Sur Chapter

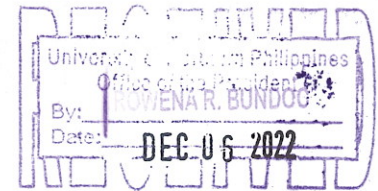
Evidence 1

UPCAT at University of Northern Philippines

University of the Philippines Office of Admissions



OFFICE OF ADMISSIONS
UNIVERSITY OF THE PHILIPPINES
1101, Diliman, Quezon City



Tel. Nos. 927-4561, 926-4002 VOIP 981-8500 Loc. 3826, 3827, 3830, 3831 Fax Nos. (632) 927-4561, (632) 926-4002 E-mail: oadms@up.edu.ph

December 2, 2022

DR. ERWIN F. CADORNA
UNIVERSITY PRESIDENT
UNIVERSITY OF NORTHERN PHILIPPINES
TAMAG, VIGAN CITY, ILOCOS SUR

Dear DR. CADORNA:

Greetings from the University of the Philippines Office of Admissions!

After the suspension of the test component for college admission in UPCA 2021, UPCA 2022 and UPCA 2023 due to the Covid-19 pandemic, the University is pleased to inform you of the return of the test in UPCAT 2024 for first year admission in Academic Year 2024-2025.

Preparations for test administration are now underway. In this light, we hope we can work again with you in this endeavor to give students in your area the opportunity to gain access to a UP education. The success of UPCAT administration depends to a large extent on your cooperation and support. We wish to renew your engagement with us as a Regional Test Center.

We respectfully request that we be allowed to administer the UPCAT at **UNIVERSITY OF NORTHERN PHILIPPINES in VIGAN CITY, ILOCOS SUR on June 3 and 4, 2023**. Should this request merit your approval, please reserve the **UNP GYM** or suggest alternative venue for the test. Likewise, kindly designate a **Contact Person** from your school for the UPCAT who can actively serve as liaison between your school and our Office. Attached is the formal notification of appointment as well as a description of the responsibilities of the UPCAT Contact Person. Please accomplish the attached reply form and mail or e-mail to us as soon as possible.

Thank you for your kind attention and we sincerely hope for your cooperation.

Very truly yours,

Prof. Francisco N. De los Reyes
Director

0129 - VIGAN CITY, ILOCOS SUR

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Date

Prof. Francisco N. De Los Reyes
Director
UP Office of Admissions
Diliman, Quezon City 1101

Dear Prof. De Los Reyes,

This is to confirm our commitment to serve as **UPCAT 2023 Regional Testing Center**. We understand that the test will be administered on **June 3 and 4, 2023**.

SCHOOL	UNIVERSITY OF NORTHERN PHILIPPINES		
ADDRESS	TAMAG, VIGAN CITY, ILOCOS SUR		ZipCode
			2700
TELEPHONE No/s		Fax No :	(077) 722-2810
NAME CONTACT PERSON	DR. MARIFEL Q. ACENA		
DESIGNATION	HEAD, TESTING SERVICES OFFICE		
MOBILE	0917 585 0108		
E-MAIL ADDRESS	marifel.acena@unp.edu.ph		
FACEBOOK ACCT NAME			

Room(s)/Venue available for UPCAT 2023	Capacity *
1. UNP GYM	250
Total Capacity	250

Additional available rooms/venue in case of overbooking

* Number of examinees which can be accommodated in the venue/room (at least one seat apart).

** Please attach extra sheet if necessary.

DR. ERWIN F. CADORNA

SCHOOL HEAD
(Please sign above printed name)

UNIVERSITY PRESIDENT

DESIGNATION

0129 - VIGAN CITY, ILOCOS SUR

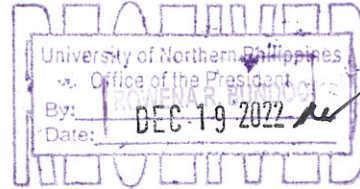
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Republic of the Philippines
UNIVERSITY OF NORTHERN PHILIPPINES
Tamag, Vigan City
2700 Ilocos Sur

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

December 19, 2022



DR. ERWIN F. CADORNA
President

SIR,

Greetings!

This is to formally inform you that as per discussion with Director Edgar Aquino, the facility requested for the conduct of the UPCAT on June 3 and 4, 2023 is available. Likewise, other physical needs such as chairs will also be provided.

Thank you.

Very truly yours,

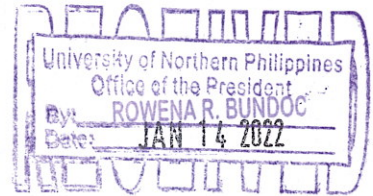

ATTY. GERWIN A. RABANG
Director

*Atty. Rabang
This is from of barangay
[signature]*

Evidence 2

Distribution Of Allowances of Students Enrolled at The UNP Under the Tulong Dunong Scholarship Program of The Commission on Higher Education

House of Representative, 1st District of Ilocos Sur



Republic of the Philippines
House of Representatives
Quezon City

DEOGRACIAS VICTOR "DV" B. SAVELLANO
Deputy Speaker
Representative, 1st District of Ilocos Sur

January 14, 2022

DR. ERWIN CADORNA
President
University of Northern Philippines
Tamag, Vigan City, Ilocos Sur

Dear President Cadorna;

May I request your good office to allow us the use of your University Gym and its facilities on Friday, January 21, 2022 for the distribution of allowances of 401 students enrolled at the UNP under the Tulong Dunong scholarship Program of the Commission on Higher Education.

The distribution will start at 8:00 AM and rest assured that we will observe all the necessary health and safety protocols during the said distribution. Other recipients has been advised to come in the afternoon to prevent from overcrowding in the venue.

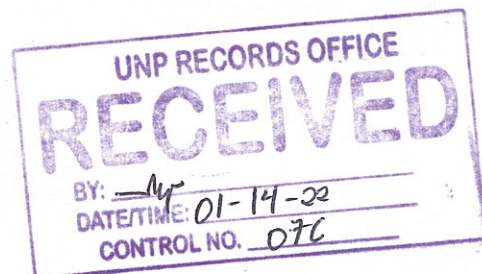
Thank you for your usual support.

Very truly yours

DEOGRACIAS VICTOR B. SAVELLANO

Atty. Pabang
Dr. Aguirre
Dr. Ragoniza

FOR APPROPRIATE ACTION



Room 409 South Wing Building, House of Representatives, HOR Complex, Constitution Hills, Quezon City, 1126
Telefax: (02) 931 6435 Trunkline: 931 5001 Local 7250 Email Add: congressoffice.dvbsavellano@gmail.com
Speaker's Office: 2nd Fl. Senate Bldg. Capitol Complex, Vigan City, Ilocos Sur Telefax: (077) 333 3740 Email Add: lrbastida@gmail.com



Republic of the Philippines
UNIVERSITY OF NORTHERN PHILIPPINES
Tamag, Vigan City
2700 Ilocos Sur

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

January 17, 2022

DR. ERWIN F. CADORNA
President



SIR,

Greetings!

This is to formally inform you that as per discussion with Dir. Edgar Aquino, the facility requested (University Gymnasium) for the distribution of allowances of students enrolled at the University of Northern Philippines under the Tulong Dunong Scholarship Program of the Commission on Higher Education on January 21, 2022 is available. Likewise, the UNIVERT was tapped to facilitate better flow of movements of beneficiaries. Necessary tables and chairs will also be provided.

Thank you.

Very truly yours,


ATTY. GERWIN A. RABANG
Director

*Atty. Rabang
This is free of charge.*

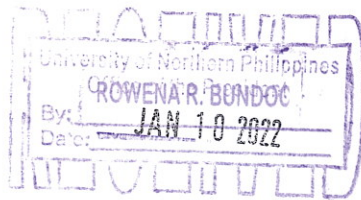
Thanks!

yo

Evidence 3

Training on Occupational First Aid and BLS-CPR

Philippine Red Cross - Ilocos Sur Chapter



Philippine Red Cross – Ilocos Sur Chapter
Beside Provincial Capitol
Heritage City of Vigan
Telefax 077.722.2684
Email Address: ilocos.sur2@redcross.org.ph
Website: www.redcross.org.ph

January 10, 2022

DR. ERWIN F. CADORNA, Phd.D
President
University of Northern Philippines
Tamag, Vigan City Ilocos Sur

Dear **SIR:**

Greetings!

We would like to extend our utmost gratitude for allowing us to use the **UNP Hostel** for the two batches of trainings on Occupational First Aid and BLS-CPR from the different establishments here in the province of Ilocos Sur that was conducted last December 2021.

In line with this, for the year 2022, may we humbly appeal again to use the same venue for our January 2022 scheduled trainings as follows;

- January 21 to 22, 2022 (1st batch)
- January 26 to 27, 2022 (2nd batch)
- January 28 to 29, 2022 (3rd batch)

Rest assured that we will observe basic health protocols, disinfection of area and regulations of UNP campus during the duration of the training.

For any inquiries you may reach us through (077) 722-2684 or 0917-502-1429 you may look for Mr. Jethro Jay Rafanan Chapter Service Representative for Safety Service.

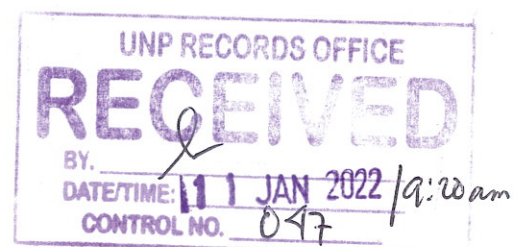
Thank you and hoping for your kind approval on this noble request.

Very truly yours,


VERONICA T. TACTAY, RMT
Administrator


FOR APPROPRIATE ACTION


Doing More, Doing Better, Reaching further





Republic of the Philippines
UNIVERSITY OF NORTHERN PHILIPPINES
Tamag, Vigan City
2700 Ilocos Sur

MEMORANDUM OF AGREEMENT

KNOW ALL PERSONS BY THESE PRESENTS:

This Agreement is made and entered into this 15TH day of October 2022 by and between:

The **UNIVERSITY OF NORTHERN PHILIPPINES**, a state university created and existing by virtue of Republic Act No. 4449, with principal address at Brgy. Tamag, Vigan City, Ilocos Sur, represented by the University President, **ERWIN F. CADORNA, Ph.D**, hereinafter referred to as the **FIRST PARTY**;

The **PHILIPPINE RED CROSS – ILOCOS SUR CHAPTER**, premier humanitarian organization in the country and the province with principal office address at Burgos St., Vigan City, Ilocos Sur, represented by the administrator, **MS. VERONICA T. TACTAY**, hereinafter referred to as the **SECOND PARTY**;

WITNESSETH, that:

WHEREAS, the **FIRSTY PARTY** aims to strengthen the capacity of the University of Northern Philippines in terms of Disaster Risk Reduction and Management to further anticipate, cope and recover from the adverse effects of Natural and Human Induced Hazards;

WHEREAS, the **SECOND PARTY** premier humanitarian organization in the country, committed to provide quality life-saving services that protect the life and dignity especially of indigent Filipinos in vulnerable situations.;

NOW THEREFORE, for and in consideration of the foregoing premises, the parties hereto have agreed to the terms and conditions set forth below.

I. **OBLIGATIONS OF THE FIRST PARTY.** The First Party shall:

1. Help the Philippine Red Cross – Ilocos Sur Chapter in the development of a disaster resilient community through ensuring active involvement from its stakeholders in all civic activities anchored in Disaster Risk Reduction and Management activities;
2. Assist the Philippine Red Cross – Ilocos Sur Chapter in mainstreaming Disaster Risk Reduction and Management to all sectors of the Community;
3. Engage qualified university personnel to the PRC- IS chapter that can or will extend assistance during natural or human – induced hazards;
4. Provide technical assistance, equipment and other physical resources;
5. Make use of the University Hospital as medical emergency management treatment facility in any event of natural or human – induced hazards and

Quirino Blvd., Brgy. Tamag, Vigan City, 2700 Ilocos Sur
Website: www.unp.edu.ph
Email: extension.office@unp.edu.ph CP # 09778232750



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REGISTERED



Republic of the Philippines
UNIVERSITY OF NORTHERN PHILIPPINES
Tamag, Vigan City
2700 Ilocos Sur

6. Utilize its facilities (School Buildings, Open Fields) as Evacuation Centers during natural or human – induced hazards.

II. OBLIGATIONS OF THE SECOND PARTY. The Second Party shall:

1. Provide opportunities for training programs, seminars and benchmarking opportunities to qualified university personnel;
2. Extend immediate and prompt augmenting response to the university in the event of natural or human – induced hazards that occur within the campus; and
3. Assist and support in the monitoring and evaluation of the University, Disaster Preparedness and Response Plan through the conduct of simulation exercises as a means of enhancing their capabilities to address the adverse effects of natural and human – induced hazards.

III. OTHER TERMS AND CONDITIONS

1. This agreement shall be effective for one (1) year from **15TH October 2022 to 14th October 2023.**
2. Services other than those mentioned in this agreement which the Second Party may request the First party shall be subject to a separate agreement and vice versa;
3. Any amendments or revision in this agreement shall require the mutual written consent of both parties.

IN WITNESS WHEREOF, the parties hereunto set their hands this _____ at Vigan City, Philippines.

UNIVERSITY OF NORTHERN PHILIPPINES

By:


ERWIN F. CADORNA, Ph.D
University President

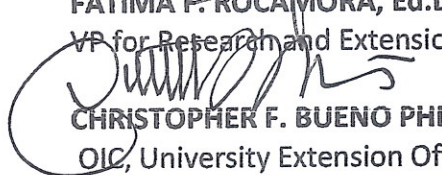
PHILIPPINE RED CROSS ILOCOS SUR CHAPTER

By:


MS. VERONICA T. TACTAY
Administrator

Signed in the presence of:


FATIMA F. ROCAMORA, Ed.D
VP for Research and Extension


CHRISTOPHER F. BUENO PHD
OIC, University Extension Office

MR. JETHRO JAY RAFANAN



Republic of the Philippines
UNIVERSITY OF NORTHERN PHILIPPINES
Tamag, Vigan City
2700 Ilocos Sur

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
CITY OF VIGAN) S.S

BEFORE ME, a Notary Public for and in the Province of Ilocos Sur, personally appeared the following:

Name	Competent Proof of Identity	Place of Issue and Expiry Date
1. ERWIN F. CADORNA, Ph.D	UNP-01-0001-NT	Vigan City, Ilocos Sur
2. MRS. VERONICA TACTAY	PRC 19 48973	April 01, 2023

Known to me and to me known to be the same persons who executed the foregoing instrument which they acknowledge to me as their voluntary act, consisting of three (3) pages including this page where this acknowledgement is contained, duly signed by them and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL this Dec. 5, 2022 at Vigan City, Ilocos Sur.

Doc. No.: 507;
Page No.: 101;
Book No.: XLII;
Series of 2022.



ATTY. TITO R. TUGADL
NOTARY PUBLIC
UNTIL DEC. 31, 2022
PTR NO. 5859376-01-03-2017
VIGAN CITY, ILOCOS SUR

